



Three Treasures Wellness, LLC: COVID-19 Preparedness Plan  
Reviewed 10/5/2020

Three Treasures Wellness, LLC (TTW) and Grace Ganel, its owner and sole member, are implementing the following procedures to ensure the safety of its patients, staff, and other affiliates during the COVID-19 Pandemic.

- 1) All patients, staff, and affiliates will complete the COVID-19 screening to include body temperature, symptoms, recent travel, and recent social and professional history prior to every interaction.
- 2) TTW will mandate face mask usage for patients, staff, and other affiliates during face-to-face interactions. Grace Ganel will wear N-95 or KN-95 masks for every interaction. Patients and other affiliates will be encouraged to wear their own masks, which may include home-made cloth face coverings, disposable home-made coverings made of non-woven materials, surgical masks, or N-95 or KN-95 masks, or TTW will provide one such face covering to them if they do not have one. If possible, TTW will provide these coverings free of charge, however it reserves the right to charge a nominal fee for the coverings, only to cover the cost of the coverings to the business.
- 3) TTW will only schedule one patient at a time, leaving a half-hour gap between patients. This will ensure that Grace Ganel will have adequate time between appointments to change the linen and sanitize all high-touch and treatment surfaces in the treatment room and waiting area with an appropriately rated sanitizer.
- 4) All patients, staff, and affiliates will be encouraged to practice good hand hygiene, either through hand washing at a sink or with hand sanitizers which are 60-70% alcohol, and to avoid touching their faces with unwashed hands. Social distancing measures will be encouraged where appropriate. Because patients will be scheduled with 30 minutes in-between sessions, they will not be likely to be in the waiting area together.
- 5) TTW reserves the right to refuse to engage in in-person interactions with any patient or affiliate who refuses to follow these guidelines or whose COVID-19 screening measure reveals concerns that the patient could potentially be an active carrier of the SARS-CoV-2 virus.
- 6) In the event that Grace Ganel's COVID-19 screening measure reveals concerns that she could potentially be an active carrier of the SARS-CoV-2 virus, TTW will not operate until Grace Ganel receives a negative SARS-CoV-2 active infection test or she is asymptomatic after 14 days of self-isolation.
- 7) In the event of a positive SARS-CoV-2 active virus or antibody test on the part of any patient, staff, or other affiliate of TTW or Grace Ganel, TTW will close for 14 days and inform all patients and affiliates of the risk. The identity of the individual with the positive test will not be revealed. Patients, staff, and affiliates who were possibly exposed will be encouraged to self-isolate for 14-21 days and to seek their own testing.